

BOARD OF DIRECTORS
Regular Meeting Agenda
September 2nd, 2025, 6:30 p.m.
Board Room
19039 Bay Street, El Verano
(707) 996-1037

Board of Directors
Gary Bryant, President
Steven Caniglia, Vice President
Colleen Yudin-Cowan
Jon Foreman
David Williams

PUBLIC NOTICE

Members of the public may participate in this open, public meeting in person.

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Recordings for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

1. CALL TO ORDER – PLEDGE – ROLL CALL

2. PUBLIC COMMENTS:

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.

3. CONSENT CALENDAR

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Agenda for discussion, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the August 5th, 2025, Board of Directors Regular Meeting

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP

Item 4.A Second Reading and Adoption of Ordinance No. 1016 Updating Cross-Connection Control and Backflow Prevention Provisions in the District's Code

5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive and approve by roll call vote the monthly financial reports & disbursements for the month of July 2025 in the amount of \$941,363.80

Item 5.B Administrative Report

Item 5.C Water Source Report

Item 5.D Operational Updates

6. DIRECTORS' & COMMITTEE REPORTS

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Sonoma Developmental Center (SDC) Update

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.A Consider Revising the 2025 Valley of the Moon Water District Regular Board Meeting Schedule to Reflect No Regular Meeting in December.

Item 8.B Consider Adoption of Resolution No. 250901 Authorizing the General Manager to Negotiate and Execute All Documents Related to Easements Necessary for New Pipeline Alignments on Properties Owned by Hanna Center for CIP 3022

9. CLOSED SESSION

10. REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT

The next scheduled Board meeting is a regular meeting at 6:30 p.m. on October 7th, 2025. Posted this 29th day of August, online and in three public places.

Amanda Hudson

Amanda Hudson, Board Secretary

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
August 5, 2025

A Regular Meeting of the Board of Directors of the Valley of the Moon Water District was held on July 1, 2025. **Members of the public were provided the opportunity to participate in this open, public meeting in person.**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Bryant called the meeting to order at 6:30 P.M. PST.

Roll Call by **Secretary Hudson** noted the following present:

Directors:	Gary Bryant Steve Caniglia Jon Foreman Colleen Yudin-Cowan
District Personnel:	Clayton Church, Water System Manager Matthew Fullner, General Manager Amanda Hudson, Administration Manager Oscar Madrigal, Finance Manager
District Counsel:	Max Blum
Public:	See sign-in sheet

2. PUBLIC COMMENTS

A public comment was made by **Bill Stafford** from Homeless Action Sonoma (HAS). He said he reached out to Catholic Charities and has the following statement from them:

Per Catholic Charities, effective July 16th, they are officially in an operational partnership with HAS. HAS continues to provide capital improvement. They provide services to a vulnerable population in Sonoma. The partnership allows for maximizing both organizations. Water services that are not in use are posing an undue burden. They were originally installed to serve facilities that are not needed. Catholic Charities supports the request to discontinue use and charges for these meters.

President Bryant asked if there if any further feedback from the Board.

There was none.

Bill Stafford asked if he would be hearing back on this topic. **President Bryant** said the Board doesn't see reason to agendize this at this point.

General Manager Fullner said that he hopes that it's been clear to the Board that, in his tenure, if a customer approaches with a viable concern that doesn't put other customers at risk, he will bring the concern to the Board. For this case, there are about five different sections of the Code that would need to be changed to benefit one customer, to a potential detriment to the other customers. As Bill Stafford mentioned, the infrastructure was designed and constructed for very particular circumstances. Staff has documentation that the infrastructure is for fire suppression for a building that is not constructed on the premises. Staff are not sure what fire flow there is on the property to meet the demands there. There is a legal and Code side, and an infrastructure side.

Director Yudin-Cowan said General Manager Fullner mentioned the detriment to other customers. Is this the \$9,000 that the District wouldn't collect on fees throughout the year, which is then borne by other customers? **General Manager Fullner** said that is correct, costs to repair leaks, etc.

Bill Stafford asked what are next steps are. **General Manager Fullner** said if Homeless Action Sonoma knows for sure they aren't going to use that infrastructure, they can make sure you are properly sized, and the District can help verify that. Then, potentially take steps to remove infrastructure that isn't needed.

Bill Stafford asked how much that would cost. **General Manager Fullner** said that would be between Homeless Action Sonoma and a contractor.

3. CONSENT CALENDAR

Item 3.A Minutes of the July 1st, 2025, Board of Directors Special Meeting

Item 3.B Minutes of the July 1st, 2025, Board of Directors Regular Meeting

Director Foreman made a motion, seconded by **Director Caniglia**, to approve the Consent Calendar.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Williams	Absent
Director Yudin-Cowan	Aye

Ayes 4 Noes 0 Absent 1 Abstain 0

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP

Item 4.A First Reading of Ordinance No. 1016 Updating Cross-Connection Control and Backflow Prevention Provisions in the District's Code

No public comment.

President Bryant waived the full reading of Ordinance No. 1016 and read the title as follows:

An Ordinance of Valley of the Moon Water District Amending District Code to Align Cross-Connection Control and Backflow Prevention Provisions with the California Cross-Connection Control Policy Handbook.

5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive and approve by roll call vote the monthly financial reports & disbursements for the month of June 2025 in the amount of \$498,721.64

President Bryant commended Water System Manager Church for getting the Orange Ave emergency main replacement completed at such a low price.

President Bryant asked if the District owned a laser level, as it was mentioned as a rental item on the Disbursement Listings. **Water System Manager Church** said it was rented, but then the District purchased one as part of this project.

Director Foreman made a motion, seconded by **Director Yudin-Cowan**, to receive and approve by roll call vote, the monthly financial reports & disbursements for the month of June 2025 in the amount of \$498,721.64.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Williams	Absent
Director Yudin-Cowan	Aye

Ayes 4 Noes 0 Absent 1 Abstain 0

Item 5.B Administrative Report

Item 5.C Water Source Report

Item 5.D Operational Updates

6. DIRECTORS' COMMITTEE REPORTS

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Sonoma Developmental Center (SDC) Update

Item 7.B July 7th Technical Advisory Committee (TAC) Meeting, and August 4th Water Advisory Committee (WAC) and TAC Meeting Update

Item 7.C Progress Update: Hybrid Generator Upgrade at Hanna Pump Station

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.A Award of Contract – ASR and Park Avenue Well Redrill Equipping Phase: Projects 3038, 3039 and 2989

Director Yudin-Cowan made a motion, seconded by Director Caniglia, authorizing the General Manager to issue the Notice of Award, Authorize the Board President and Board Secretary to execute a contract with Weeks Drilling & Pump Co. for the construction of the final equipping phase in the amount of \$522,279.10 with a change order authority of 10%, for a total not-to-exceed amount of \$574,507.01.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Williams	Absent
Director Yudin-Cowan	Aye

Ayes 4 Noes 0 Absent 1 Abstain 0

President Bryant gave a five-minute break at 7:24 PM before moving to closed session.

9. CLOSED SESSION

Item 9.A Conference with Legal Counsel – Anticipated
Litigation Government Code Section 54956.9(d)(4)

August 5, 2025 - Draft Minutes until signed
by Board President & Secretary

Consideration of whether to initiate intervention in a Federal Energy Regulatory Commission (FERC) proceeding.

President Bryant reopened open session 8:01 PM and reported that the Potter Valley Project Surrender application consists of the decommissioning of PG&E's Potter Valley Hydroelectric Project No. 77 ("Current Project") and its replacement with the proposed New Eel-Russian River Facility ("NERF") that would be constructed and operated by a joint powers agency known as "ERPA" (the Eel-Russian Project Authority). The action made by the Board is to initiate a filing of an intervention with the FERC proceeding on this project.

10. REQUEST FOR FUTURE AGENDA ITEMS
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None

11. ADJOURNMENT

President Bryant adjourned the meeting at 8:02 P.M. PST.

Amanda Hudson, Board Secretary

Gary Bryant, Board President

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Second Reading and Adoption of Ordinance No. 1016 Updating Cross-Connection Control and Backflow Prevention Provisions in the District's Code

Background:

On July 1, 2024, the California State Water Resources Control Board updated and adopted the Cross-Connection Control Policy Handbook (CCCPH), which includes new statewide standards for backflow prevention and cross-connection control under Title 17 and Title 22 of the California Code of Regulations.

The District's Code currently includes cross-connection control language that predates the CCCPH. In order to ensure consistency with state law and reflect current best practices, staff recommends updating the District Code to remove outdated provisions and incorporate direct references to the CCCPH as the governing policy for cross-connection control and backflow prevention requirements.

This update redefines the District's procedures to comply with the State Water Board's adoption of the Cross-Connection Control Handbook.

Process and Schedule:

The District's Board conducted the first reading of the Ordinance during a public hearing at the August 5th Regular Board Meeting. The Board may now conduct a public hearing at the Regular September 2nd Board meeting and consider adoption of the ordinance. If adopted, a public notice would be posted, and the changes to the Code would go into effect 30 days following the vote, or October 2nd, 2025.

Recommendation:

1. Conduct Second Reading of Ordinance No. 1016;
2. Adopt Ordinance No. 1016; and
3. Direct staff to update and cause to be published the attached draft public notice.

Attachment:

- Ordinance No. 1016
- Draft Press Release/Public Notice

ORDINANCE NO. 1016

AN ORDINANCE OF VALLEY OF THE MOON WATER DISTRICT AMENDING DISTRICT CODE TO ALIGN CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION PROVISIONS WITH THE CALIFORNIA CROSS-CONNECTION CONTROL POLICY HANDBOOK

WHEREAS, the State Water Resources Control Board has adopted a new Cross-Connection Control Policy Handbook (CCCPH), which provides updated statewide guidance for implementing California Code of Regulations, Title 17 and Title 22, as it pertains to cross-connection control and backflow prevention; and

WHEREAS, the CCCPH replaces and supersedes previous guidance and requires water suppliers to implement backflow prevention programs consistent with its standards; and

WHEREAS, the Valley of the Moon Water District (“District”) has developed and submitted an updated Cross-Connection Control Plan in compliance with the CCCPH, and the State Water Resources Control Board has formally accepted the District’s Plan; and

WHEREAS, the District is committed to maintaining a cross-connection control program that protects public health and complies with State law; and

WHEREAS, the District has determined that certain provisions of its current Code, Section 6, related to cross-connection control and backflow prevention are outdated or redundant with State regulations and no longer reflect the approved practices under the District’s State-accepted Plan; and

WHEREAS, the District desires to amend its Code to remove obsolete language and incorporate references to the CCCPH and applicable sections of Title 17 and Title 22 of the California Code of Regulations;

NOW, THEREFORE, the Board of Directors of Valley of the Moon Water District does ordain as follows:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The District’s Code, per the language attached as Exhibit A to this Ordinance.

Section 3. This Ordinance shall take effect 30 days after its adoption.

On the Motion of Director _____ and second by Director _____, the Ordinance was PASSED, APPROVED, AND ADOPTED this 2nd day of September 2025, by vote as follows:

Director Bryant _____

By: _____

President

Director Caniglia _____

Director Foreman _____

By: _____

Secretary

Director Williams _____

Director Yudin-Cowan _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance was duly adopted at a regular meeting of the Board of Directors of Valley of the Moon Water District, held on the 2nd day of September 2025, of which meeting all Directors were duly notified and at which meeting a quorum was present at all times and acting.

By: _____

Secretary

Attached:

Exhibit A, Updated Section 6 of District Code

- 5-2.2 **Water Supply Through Fire Hydrants:** If water supply service through fire hydrants is desired for purposes other than firefighting, the party requesting the service must first complete the District's agreement and pay all applicable fees and deposits for such service in accordance with the current Schedule of Fees and Charges (Section 8). District will give notice to the Fire Department or Fire Authority, which has jurisdiction over the area in which the hydrant is located. Distribution of such water service and control of same shall be solely that of the Water District.

SECTION 6 – CROSS CONNECTION CONTROL

6-1 GENERAL

Valley of the Moon Water District (District) furnishes potable water service under permits issued by the State of California Department of Water Resources. In order to comply with the terms of these permits and all State regulations intended to protect the potable public water supply from contamination, an appropriate [backflow prevention assembly \(BPA\)](#) [backflow preventer](#) shall be installed at every service connection where one is required by regulations of the [State Water Resources Control Board \(SWRCB\)](#) [set forth in the Cross Connection Control Policy Handbook \(CCCPH\)](#) [Department of Public Health set forth in Title 17 of the California Code of Regulations, sections 7583 through 7605](#). Some examples of State-mandated sites needing devices are: locations with an auxiliary water supply (such as a private well), locations handling pressurized fluids, locations served by recycled water, [locations with fire protection system](#), [locations deemed high or low hazard per the results of hazard assessment](#), and locations with plumbing connections to non-potable piping.

This regulation supplements and does not supersede local plumbing regulations, codes or ordinances, or State regulations related to water supply.

6-2 DEFINITIONS ~~efinitions~~

The following words or phrases shall, for the purpose of this Article, have the meanings respectively ascribed to them in this Section:

- ~~A. **Air Gap Separation:** The term "air gap separation" means a physical break between a supply pipe and a receiving vessel. The airgap shall be at least double the diameter of the supply pipe measured vertically above the top rim of the vessel, in no case less than one inch.~~
- ~~B. **Approved Backflow Prevention Device:** The term "approved backflow prevention device" shall mean devices that have passed laboratory and field evaluation tests performed by a recognized testing organization that has demonstrated their competency to perform such tests to the Division of Drinking Water.~~
- ~~C. **Approved Water Supply:** The term "approved water supply" means any water supply whose potability is regulated by a State or local health agency.~~
- ~~D. **Auxiliary Supply:** The term "auxiliary supply" means any water supply on or available to the premises other than the approved water supply; this shall include all water storage tanks or vessels of any kind with piping or pumps maintained for the purpose of fire suppression, irrigation or any other reason.~~
- ~~E. **AWWA Standard:** The term "AWWA Standard" means an official standard developed and approved by the American Water Works Association (AWWA).~~
- ~~F. **Division of Drinking Water (DDW):** The Division of the State Water Resources Control Board that regulates public drinking water systems.~~
- ~~G. **Backflow:** The term "backflow" shall mean a flow condition, caused by a differential in pressure that causes the flow of water or other liquids, gasses, mixtures or substances into the distributing pipes of a potable water supply from any source or sources other than an approved water supply source. Back siphonage and backpressure cause backflow.~~
- ~~H. **Contamination:** The term "contamination" means a degradation of the quality of the potable water by any foreign substance which creates a hazard to the public health, or which may impair the usefulness or quality of water.~~
- ~~I. **Cross Connection:** The term "cross connection" as used in these regulations means any unprotected actual or potential connection between a potable water system used to supply water for drinking and any source or system containing unapproved water or a substance that is not or cannot be approved as safe, wholesome, and potable. By pass arrangements, jumper connections, removable sections, swivel or changeover devices, or other devices through which backflow could occur, shall be considered to be cross connections.~~
- ~~J. **Cross Connection Control Specialist:** An individual who holds a valid certificate as a cross connection control specialist as issued by CA NV Section AWWA, or equivalent organization as recognized by DDW and has been designated as the Valley of the Moon Water District's Cross Connection Control Specialist by the District.~~

- K. Double Check Valve Assembly ("DCV"):** The term "double check valve assembly" means an assembly of at least two independently acting check valves including tightly closing shut off valves on each side of the check valve assembly and test cocks available for testing the water tightness of each check valve.
- L. Person:** The term "person" means an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.
- M. Premise:** The term "premise" means any and all areas on a customer's property that are served or have the potential to be served by the public water system.
- N. Public Water System:** The term "public water system" means the District's water distribution, treatment, and storage system.
- O. Recycled or Reclaimed Water:** The terms "recycled water" or "reclaimed water" means wastewater which as a result of treatment is suitable for uses other than potable use.
- P. Reduced Pressure Principle Backflow Prevention Device:** The term "reduced pressure principle backflow prevention device" means a device incorporating two or more check valves and an automatically operating differential relief valve located between the two checks, a tightly closing shut off valve on each side of the check valve assembly, and equipped with necessary test cocks for testing.
- Q. Service Connection:** The term "service connection" refers to the point of connection of a user's piping to the water supplier's facilities, which will be the first fitting on the customer's side of the meter unless the District determines otherwise with regard to a particular connection.
- R. Water Supplier:** The term "water supplier" means the person who owns or operates the approved water supply system.
- S. Water User:** The term "water user" means any person obtaining water from an approved water supply system.
- T. Health Agency:** The term "health agency" means the Division of Drinking Water or another health agency to whom authority over drinking water has been delegated by the Division of Drinking Water.

The following definitions apply to the terms used in the CCCPH:

"Air-gap separation" or "AG" means a physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge end of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch.

"Approved water supply" means a water source that has been approved by the State Water Board for domestic use in a public water system and designated as such in a domestic water supply permit issued pursuant to section 116525 of the CHSC.

"Auxiliary water supply" means a source of water, other than an approved water supply, that is either used or equipped, or can be equipped, to be used as a water supply and is located on the premises of, or available to, a water user.

"Backflow" means an undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a public water system's distribution system or approved water supply.

"Backflow prevention assembly" or "BPA" means a mechanical assembly designed and constructed to prevent backflow, such that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field tested, inspected and evaluated.

"Backflow prevention assembly tester" means a person who is certified as a backflow prevention assembly tester.

"Community water system" means a public water system that serves at least 15 service connections used by yearlong residents or regularly serves at least 25 yearlong residents of the area served by the system.

“Cross-connection” means any actual or potential connection or structural arrangement between a public water system, including a piping system connected to the public water system and located on the premises of a water user or available to the water user, and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.

“Cross-connection control specialist” means a person who is certified as a cross- connection control specialist.

“Distribution system” has the same meaning as defined in section 63750.50 of CCR, Title 22, Division 4, Chapter 2.

“Double check detector backflow prevention assembly” or **“DCDA”** means a double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass’s water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections. See Diagram 1, Appendix C.

“Double check detector backflow prevention assembly – type II” or **“DCDA-II”** means a double check valve backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections. See Diagram 2, Appendix C.

“Double check valve backflow prevention assembly” or **“DC”** means an assembly consisting of two independently-acting internally-loaded check valves, with tightly closing shut-off valves located at each end of the assembly (upstream and downstream of the two check valves) and fitted with test cocks that enable accurate field testing of the assembly. This type of assembly may only be used to isolate low hazard cross- connections. See Diagram 3, Appendix C.

“Hazard Assessment” means an evaluation of a user premises designed to evaluate the types and degrees of hazard at a user’s premises.

“High hazard cross-connection” means a cross-connection that poses a threat to the potability or safety of the public water supply. Materials entering the public water supply through a high hazard cross-connection are contaminants or health hazards. See Appendix D for some examples.

“Low hazard cross-connection” means a cross-connection that has been found to not pose a threat to the potability or safety of the public water supply but may adversely affect the aesthetic quality of the potable water supply. Materials entering the public water supply through a low hazard cross-connection are pollutants or non-health hazards.

“Non-transient noncommunity water system” means a public water system that is not a community water system and that regularly serves at least 25 of the same persons over six months per year.

“Premises containment” means protection of a public water system’s distribution system from backflow from a user’s premises through the installation of one or more air gaps or BPAs, installed as close as practical to the user’s service connection, in a manner that isolates the water user’s water supply from the public water system’s distribution system.

“Pressure vacuum breaker backsiphonage prevention assembly” or “PVB” means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with test cocks and tightly closing shutoff valves located at each end of the assembly that enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure. See Diagram 4, Appendix C.

“Public water system” or “PWS” has the same meaning as defined in section 116275(h) of the CHSC.

“Recycled Water” is a wastewater which as a result of treatment is suitable for uses other than potable use.

“Reduced pressure principle backflow prevention assembly” or “RP” means an assembly with two independently acting internally-loaded check valves, with a hydraulically operating mechanically independent differential-pressure relief valve located between the check valves and below the upstream check valve. The assembly shall have shut-off valves located upstream and downstream of the two check-valves, and test cocks to enable accurate field testing of the assembly. See Diagram 5, Appendix C.

“Reduced pressure principle detector backflow prevention assembly” or “RPDA” means a reduced pressure principle backflow prevention assembly that includes a bypass with a water meter and reduced pressure principle backflow prevention assembly, with the bypass’s water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. See Diagram 6, Appendix C.

“Reduced pressure principle detector backflow prevention assembly – type II” or “RPDA-II” means a reduced pressure principle backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. See Diagram 7, Appendix C.

“Spill-resistant pressure vacuum breaker backsiphonage prevention assembly” or “SVB” means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with shutoff valves at each end and a test cock and bleed/vent port, to enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure. See Diagram 8, Appendix C.

“State Water Board”, unless otherwise specified, means the State Water Resources Control Board or the local primacy agency having been delegated the authority to enforce the requirements of the CCCPH by the State Water Resources Control Board.

“User premises” means the property under the ownership or control of a water user and is served, or is readily capable of being served, with water via a service connection with a public water system.

“User’s service connection” means either the point where a water user’s piping is connected to a water system or the point in a water system where the approved water supply can be protected from backflow using an air gap or backflow prevention assembly.

“User Supervisor” means a person designated by a water user to oversee a water use site and responsible for the avoidance of cross-connections.

“Water supplier” means a person who owns or operates a public water system.

“Water user” means a person or entity who is authorized by the PWS to receive water.

6-3 WHERE BACKFLOW PROTECTION IS REQUIRED

1. Each service connection from the District water system for supplying water to the premises having an auxiliary water supply shall be protected against backflow of water from the premises into the public water system unless the auxiliary water supply is accepted as an additional source by District, and is approved by the Public Health agency having jurisdiction.
2. Each service connection from the District water system for supplying water to any premises on which any substances are handled in such fashion as may allow its entry into the public water system shall be protected against backflow of the water from the premises into the public system. This shall include the handling of process water and waters originating from the public water system which has been subjected to deterioration in sanitary quality.
3. Backflow prevention ~~assemblies~~ devices shall be installed on the service connection to any premises having (a) internal cross-connections that cannot be permanently corrected and controlled to the satisfaction of the health agency and the District; or (b) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impractical or impossible to ascertain whether or not cross-connections exist.
4. Each service connection from the District supplying a structure where there exists a fire sprinkler/fire suppression system.

4.5. Each service user premises served by the District is subject to hazard assessments at the District's discretion in accordance with the CCCPH and various sections of this Code (4-2.2, 6-7, and 6-9, for example).

6-4 TYPE OF BACKFLOW Prevention Assemblies (BPA) PREVENTER REQUIRED

The District shall determine the general type of BPA installed so that it is no less protective than that which is commensurate with the degree of hazard at a user's premises, as specified and determined based on the results of the hazard assessment conducted pursuant to CCCHP section 3.2.1. ~~preventer to be installed, giving consideration to the likelihood of backflow occurring, the type of contamination that may occur,~~ and applicable State regulations. The general type of backflow prevention ion assemblies ~~ers~~ the District may require in decreasing order of protection are: Air Gap (AG), Reduced Pressure Principle device (RP) and double check valve (DCV). The District shall approve of the specific model of device prior to installation.

6-5 INSTALLATION

The manner and location of installation shall be in accordance with District standards and specifications, and shall be subject to District approval. The BPA ~~ackflow prevention devices~~ may be installed by the District or others at the discretion of the District. The District shall inspect all installations. Installation and inspection of all BPA~~backflow assemblies~~ backflow devices shall be at the customer's expense.

6-6 INSPECTION AND TESTING OF BACKFLOW PREVENTION ION ASSEMBLIES ~~ERS~~

A certified inspection and performance test of all backflow prevention assemblies~~preventers~~ shall be performed annually or more often in those instances where successive inspections indicate repeated failure or on such other schedule deemed necessary by the District. Installed devices may be tested by the District or others at the sole discretion of the District. Inspection and testing will be at the customer's expense and, where the District deems appropriate, will be included as a "backflow prevention" fee on the regular water bill. Inspections will be conducted only by individuals certified by AWWA (American Water Works Association) as backflow prevention assembly testers. A report of a certified inspection will be submitted to the District within 30 days of notice that an inspection is due.

6-7 ACCESS FOR INSPECTION

District personnel and representatives of any governmental health agency shall have the right of ingress to and egress from the customer's premises at all reasonable hours without prior notification for the purpose of investigating compliance with this regulation and State Water Boards' requirements.

6-8 REPAIRS OR REPLACEMENT OF BACKFLOW PREVENTION ASSEMBLIES ~~DEVICES~~

Backflow ~~devices~~prevention assemblies that fail a performance test will be repaired at the customer's expense and retested to ensure that the repairs have worked as intended. If the Device needs to be replaced, the District will notify the customer and the customer will have 45 days to replace the device. If a customer fails to replace the device within the 45-day notice period as required, District staff or representatives shall be entitled to replace the device and include the actual cost of the work on the customer's next water bill.

6-9 NONCOMPLIANCE

If a customer fails ~~to comply with this regulation by failure to comply with provisions regarding the Hazard Assessment, or the installation, inspection, field testing, or maintenance of BPAs required pursuant Chapter 3 of the CCCPH to install, test or correct deficiencies or by removal, tampering with or modifying a backflow preventer,~~ the District shall have the right to refuse or discontinue water service and, if it deems necessary, physically disconnect the customer's piping from the District's distribution system.

Any customer who willfully fails to install a backflow prevention device as required herein, or who willfully bypasses or alters such a device is guilty of a misdemeanor, and will be subject to prosecution and, upon conviction thereof, shall be punishable by a fine not exceeding \$500.00 or by imprisonment, not exceeding 30 days, in the County jail or by both fine and imprisonment (California Health and Safety Code section 116820).

6-10 LIABILITY

The District shall not be liable for any injury to persons or damage to property that may result directly or indirectly from the installation, malfunction, testing, or repair of any backflow prevention ion assembly~~er~~.

ENFORCEMENT, REMEDIES

The remedies provided for or specified in this Article shall be cumulative and not exclusive, and shall be in addition to and do not supersede or limit any other civil or criminal remedies available to the District in the exercise of its powers.

Press Release

For Immediate Release

September 3, 2025

Valley of the Moon Water District Public Notice

Ordinance No. 1016 Summary

NOTICE IS GIVEN that at the regular meeting occurring on Tuesday, September 2, 2025, at 6:30 p.m., the Board of Directors of Valley of the Moon Water District (District) adopted an Ordinance that will:

- Update the District's Code to align with the California Cross-Connection Control Policy Handbook (CCCCPH) adopted by the State Water Resources Control Board;
- Remove outdated provisions related to cross-connection control and backflow prevention; and
- Incorporate references to current Title 17 and Title 22 of the California Code of Regulations as required by State law.

The District's updated Cross-Connection Control Plan has already been submitted to and accepted by the State.

On Tuesday, September 2, 2025, Ordinance 1016 was passed, approved, and adopted with a motion by Director [NAME], seconded by Director [NAME], and yea votes from Directors Bryant, Caniglia, Foreman, Yudin-Cowan, and Williams.

The full text of the Ordinance is available at the District's office located at 19039 Bay St, Sonoma, CA 95476, and on the District's website at www.vomwd.org

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MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Oscar Madrigal, Finance Manager

SUBJECT: Monthly Financial Reports & Disbursements for July 2025

Revenue

- July's operating revenue was \$776,885, which was under budget by \$111,706 when periodized and under budget by \$30,028 when using a straight-line average. July's operating revenue was \$28,974 lower than the same period last fiscal year.
- Water deliveries had a slight decrease and were lower than projections to start the new fiscal year.

Salaries

- Salaries were under budget by 1% (\$9,556) in July. Salaries are periodized, taking into account employees' step increases and other earnings paid at specific times throughout the year. Grant-funded project reimbursements cover a portion of wages, which contributes to the savings.

Purchased Water

- Purchased water for July was under budget by \$129,113 when periodized.
- Water production increased in July. Well water production decreased slightly, while agency-purchased water had a significant increase compared to June.

Transfer to/from Reserves

- The annual O&M allocation to CIP is \$2,702,995. Year-to-date, the District has transferred \$225,250 to the CIP.
- O&M is anticipated to have a budget deficit of \$24,125 at the end of the fiscal year. There is a budgeted transfer from undesignated reserves to cover the O&M deficit.

CIP

- YTD expenditures for CIP as of July 31, 2025, are \$42,797. This includes \$29,131 in expenditures for rollover CIP projects from FY 2024/25.

Report of Investment

- The Undesignated Reserves are positive at \$1,531,999, which includes a cash outflow from grant-funded CIP projects.
- The Undesignated Reserves are positive at \$1,660,336 when adjusted for pending grant reimbursements.
- The Undesignated Reserves will help fund the capital plan for the next fiscal year.

Expenses

- Expenses without purchased water were under budget by 2%. Some expense accounts are over budget because budgeted items were purchased early in the fiscal year. Total expenses are 1% under budget.

Audit Update

- We've been in communication with the auditors and anticipate receiving the FY 2021-2022 audit report draft in September and tentatively presenting it at the November 4th Board meeting.
- We will continue to move forward with the subsequent audits to expedite their completion.

Recommendation:

Receive and approve, by roll call vote, the monthly financial reports and disbursements in the amount of \$941,363.80 for the month of July.

Attachments:

Monthly Financial Disbursements

Board of Directors Disbursements

Monthly Revenue & Expense Comparison Report

Report of Investments

Capital Improvement Project Summary

Capital Improvement Project – ASR Well Reports

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

July 2025

The following demands made against the District are listed for approval and authorization to pay, in accordance with Section 31302 of the California Water Code, being a part of the County Water District Law:

CK #	Vendor Name	Invoice Description	Amount
231	ACWA/JPIA	GROUP INSURANCES (AUGUST)	2,933.43
232	AFLAC	AFLAC PREMIUM (JUNE)	1,276.14
233	AT&T	TELEPHONE - ADMIN OFFICES 05/22/25-06/21/25	61.61
234	GARY BRYANT	REIM:FAIR POLITICAL PRACTICES COMMISSION FEE-GSA	102.99
235	CLAYTON CHURCH	CLOTHING ALLOWANCE : PANTS FY24-25	72.86
236	NICK CREWS	CLOTHING ALLOWANCE : BOOTS FY24-25	114.29
237	CORBIN WILLITS SYSTEMS, INC.	MONTHLY ACCOUNTING & BILLING SOFTWARE (JULY)	1,088.28
238	EKI ENVIRONMENT & WATER	PROJ#C30174.00 - ALTIMIRA FIRE FLOW IMPROVEMENT	2,466.36
239	E SOURCE COMPANIES, LLC	BILLING DATA ANALYSIS	11,000.00
240	INFOSEND, INC	JUNE STATEMENT : POSTAGE & BILL PROCESSING	2,413.99
241	INFRATERRA, INC	SEISMIC VULNERABILITY ASSESSMENT	38,121.20
242	ELYSSE LANE	CASH FOR GRASS : 161 EL RITERO	550.00
243	ELIZA LOCHNER	REPAIR CLAIM:19305 ORANGE AVE (NON-CUST.)	960.09
244	MARIN POOL SERVICE	CHLORINE : 1 PALLET, 144 GAL	2,260.34
245	DOMINIC ORTEGA	CLOTHING ALLOWANCE : BOOTS FY24-25	287.75
246	PACE SUPPLY CORP.	SRVC REPAIRS, ORANGE AVE MAIN; VALVE REPLACE. PROG, TEM IRRIG SERV LINE ABAN-PRTS/MTRLs; INVENTORY SUPP.	9,688.35
247	PACIFIC GAS & ELECTRIC CO	UTILITIES (JUNE)	27,848.68
248	PLATT ELECTRIC SUPPLY	SMALL TOOLS AND EQUIPMENT	353.93
249	THE PRESS DEMOCRAT	ADVERTISING	576.00
250	PITNEY BOWES BANK INC RESERVE	PREPAID POSTAGE	500.00
251	SAN TIMOTEO ENERGY ASSOCIATES	IPMHG ASSESSMENT - FEASIBILITY STUDIES	350.00
252	SEVERSON HEATING & COOLING	BUILDING MAINTENANCE- CHECK SYSTEM, CONDENSER COIL & AC REPLACEMENT	9,917.00
253	NEW ANSWERNET, INC.	ANSWERING SERVICES	80.72
254	SMILE BUSINESS PRODUCTS	MONTHLY PRINTER LEASE 06/10/25-07/09/25	36.38
255	SONOMA MATERIALS	ORANGE AVE MAIN REPAIR - PARTS AND MATERIALS	128.08
256	SONOMA LAFCO	FEES (COUNTY/STATE) LAFCO FY 2025-2026	11,097.00
257	STANDARD INSURANCE CO.	GROUP INSURANCES LTD (JUNE)	369.22
258	STATIONARY ENGINEERS, LOCAL 39	UNION DUES FOR O&M (JUNE)	944.27
259	USA BLUEBOOK	EQUIPMENT MTNC - SUCTION HOSE 4"	1,579.74
260	U.S. BANK EQUIPMENT FINANCE	EQUIPMENT REPLACEMENT - SHARP COPIER	104.42
261	VERIZON WIRELESS	MACHINE TO MACHINE 05/13/25-06/12/25	243.54
262	VERTEXONE SOFTWARE, LLC	WATERSMART SOFTWARE AND PROGRAM	16,064.35
263	CASEY WHELAN	CLOTHING ALLOWANCE : BOOTS FY24-25	196.64
264	W.K. MCLELLAN COMPANY	NEW SERVICE : PAVING - 1475 LONDON RANCH RD	3,340.72
265	ACWA JPIA	JPIA LEADERSHIP ESSENTIALS-WATER INDUSTRY PROGRAM	2,095.00
266	B.W.S. DISTRIBUTORS, INC	SMALL TOOLS & EQUIPMENT	585.42
267	CALTEST LABORATORY	ROUTINE WATER TESTING & TEMELEC IRRIG SERV LINE ABANDON - WATER TESTING	1,786.00
268	CAL-WEST RENTALS INC.	SKID STEER SWEEPER ATT(72")&TRACK LOADER-RENTAL	1,875.33
269	CALIFORNIA MUNICIPAL ADVISORS	ANNUAL PENSION POLICY COMPLIANCE ANALYSIS	1,750.00
270	JOSE CARVALHO	WASHING MACHINE REBATE : 176 TEMELEC CIR	50.00
271	CERVANTES LANDSCAPE, LLC	LANDSCAPING SERVICES (JUNE)	250.00
272	CHECKRITE BACKFLOW SVC.	ANNUAL BACKFLOW TESTING; NEW SERVICE BF: 5255 O'DONNELL LANE; NEW SERVICE BF:1090 HILL RD	4,371.00
273	TAYLOR CLARK	CELL PHONE REIMBURSEMENT : JUL24-JUNE25 (12)	360.00
274	CLEAN HARBORS ENV. SERVICES	INV#1005517006 ASBESTOS DEBRIS VIA CH TO BL	6,180.47
275	COMCAST	INTERNET SERVICES (JULY)	392.80
276	CORE UTILITIES, INC.	CONSULTING SERVICES (JUNE)	3,000.00
277	DAMIEN CORDOVA	CELL PHONE REIMBURSEMENT : JUL24-JUNE25 (12)	360.00
278	NICK CREWS	CELL PHONE REIMBURSEMENT: DEC24-JUNE25	210.00
279	DEWITT'S TIRE & BRAKE	VEHICLE MTNC - TRUCK #46	490.85
280	EKI ENVIRONMENT & WATER	PROJ#C20169.00- REDRILL PARK, PARK & VERANO WELL ASR; PROJ#C40294.00 - SDC EVALUATION	43,204.40
281	NICOLAS EVANSON	O&M CLOTHING ALLOWANCE : BOOTS & PANTS (FY25-26); CELL PHONE REIMBURSEMENT : JUL24-JUNE25 (12)	910.00
282	FRIEDMAN'S HOME IMPROVEMENT	PUMPING, BUILDING MTNC, TEMELEC IRRIG SERV LINE ABANDON-PARTS/MATERIALS; SMALL TOOLS & EQUIPMENT	401.21
283	KYLER FRITZ	CELL PHONE REIMBURSEMENT : JUL24-MAY25 (11)	330.00
284	FRYE'S PRINTING, INC.	DOOR HANGERS - YELLOW	360.98
285	GRAINGER	WELL & PUMP STATION BATTERY WALL - PARTS AND MATERIALS	1,054.39
286	JD STRAND TRUCKING, INC.	HAULING SERVICES	2,945.00
287	CHRISTINE MATTHIES	WASHING MACHINE REBATE : 146 TEMELEC CIR	50.00
288	NORTH BAY PENSIONS, LLC	AMOUNTS ACCRUE/DISCLOSE GASB 68 FOR FY END 06.24	1,000.00
289	NICK BARBIERI TRUCKING, LLC	FUEL	1,298.03
290	PARSONS LUMBER & HARDWARE	SMALL TOOLS AND EQUIPMENT; DRANO - BUILDING MTNC	53.72
291	QUINONEZ CLEANING SERVICE	JANITORIAL SERVICES : MAY 2025 & JUNE 2025	720.00
292	SUZANNE LARBRE	WATER PURCHASES : LARBRE WELL (JUNE)	2,574.30
293	RECOLOGY SONOMA MARIN	TRASH DISPOSAL (JUNE)	557.45
294	REPUBLIC SERVICES OF SONOMA CO	YARD WASTE/COMPOST DISPOSAL	15.00

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

July 2025

CK # Vendor Name	Invoice Description	Amount
295 NAPA AUTO PARTS	SMALL TOOLS & EQUIPMENT; VEHICLE & EQUIPMENT MTNC - PARTS AND MATERIALS	653.79
296 SONOMA CO. WATER AGENCY	WATER PURCHASES 05/29/25-06/30/25	120,601.80
297 SONOMA MATERIALS	TEMELEC IRRIGATION SERV LN ABANDON - PARTS AND MATERIALS	245.25
298 ANH SOROF	WASHING MACHINE REBATE : 4255 WARM SPRINGS RD	50.00
299 SOILAND CO., INC.	ROCK MATERIAL : 7/16"	451.98
300 VERIZON WIRELESS	CELLPHONE SERVICE 06/04/25-07/03/25	597.71
301 WATER FARM LLC	WATER PURCHASES : CRAIG WELL (JUNE)	2,586.46
302 CASEY WHELAN	CELL PHONE REIMBURSEMENT : JUL24-JUNE25 (12)	360.00
303 WEBSOFT DEVELOPERS, INC.	MMS ANNUAL SOFTWARE SUBSCRIPTION 07/01/25-06/30/25	29,150.00
ACH CALIFORNIA EMPLOYMENT DEVELOPMENT	STATE PAYROLL TAXES 07/10/25	3,896.32
ACH CALIFORNIA EMPLOYMENT DEVELOPMENT	STATE PAYROLL TAXES 07/24/25	3,985.75
ACH EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 07/10/25	18,304.06
ACH EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 07/24/25	18,722.95
ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 07/10/25	472.73
ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 07/24/25	472.73
ACH FIRST BANKCARD CENTER	EQUIPMENT REPLACEMENT ITEMS; REPLACEMENT CORDS FOR SUBMERSIBLE WATER PUMP; EE RELATIONS	960.97
ACH PAYMENTUS CORPORATION	TRANSACTION FEES FOR JUNE 2025	1,098.70
ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 07/10/25	1,902.28
ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 07/24/25	1,902.28
ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 07/10/25	2,250.00
ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 07/24/25	2,250.00
ACH PERS	HEALTH INSURANCE PREMIUM (JULY)	33,544.00
ACH PERS	HEALTH INSURANCE PREMIUM (JUNE)	33,544.00
ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 07/10/25	9,638.48
ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 07/24/25	9,836.16
ACH PERS	UNFUNDED ACCRUED LIABILITY RATE PLAN 27450	7,961.00
ACH PERS	UNFUNDED ACCRUED LIABILITY RATE PLAN 957	303,216.00
ACH PETTY CASH	PRINTS; MEAL REIM:KF; MILEAGE REIM:TC;PETTY CASH SHORTAGE	73.15
ACH RETIREES	RETIREES BENEFITS (JULY)	3,381.50
ACH RETIREES	RETIREES BENEFITS (JUNE)	3,381.50
ACH VALIC	401A CONTRIBUTION PAYROLL 07/10/25	250.00
ACH VALIC	401A CONTRIBUTION PAYROLL 07/24/25	250.00
ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 07/10/25	700.00
ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 07/24/25	700.00
ACH WESTAMERICA BANK	BANK CHARGES (JUNE)	248.55
ACH WESTAMERICA BANK	OFFICE SUPPLIES,DUES,&SUBS;EE RELATIONS;SMALL TOOLS&EQUIP;SAFETY LUNCH;ADVERTISEMENT;BUILDING MTNC	3,957.80

Net Payroll (After Deductions) 93,406.18

BOARD PRESIDENT

941,363.80

GENERAL MANAGER

Board of Directors
July Disbursement

	Pay Date	Bryant	Foreman	Caniglia	Williams	Yudin-Cowan
GSA Training 06/18/2025*	7/10/2025			221.00		
GSA Board Meeting 06/23/2025	7/10/2025		227.00			
Regular Board Meeting 07/01/2025	7/10/2025	227.00	227.00	227.00		227.00
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	Total	227.00	454.00	448.00	0.00	227.00

*Submitted late for a June payroll, paid at FY24-25 rate

VALLEY OF THE MOON WATER DISTRICT MONTHLY REVENUE AND EXPENSE COMPARISON PERIOD ENDING JULY 31, 2025												
92% of year remaining												
	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	
	23-24	24-25	25-26	JULY	JULY	JULY	07/25-06/26	07/25-06/26	07/25-06/26	25-26	25-26	Forecasting Notes & Significant Changes for 2024-2025
Revenues												
Interest Income	\$ 173,071	\$ 213,242	\$ 224,858	\$ 18,738	46,973	28,235	\$ 18,738	\$ 46,973	\$ 28,235	\$ 177,884	79%	
Gain on Sale of Assets	-	-	-	\$ -	-	-	\$ -	-	\$ -	-	-	
Operating Revenue	7,593,965	8,798,103	9,682,951	\$ 888,591	776,885	(111,706)	\$ 888,591	776,885	\$ (111,706)	8,906,066	92%	
Backflow Testing Revenue	46,341	46,500	51,596	\$ 4,300	2,291	(2,009)	\$ 4,300	2,291	\$ (2,009)	49,305	96%	This account offsets the backflow outside service expense account
Customer Penalties & Fees	64,715	62,408	23,640	\$ 1,970	7,160	5,190	\$ 1,970	7,160	\$ 5,190	16,480	70%	
Misc. Income	129,803	32,811	12,000	\$ 1,000	8,793	7,793	\$ 1,000	8,793	\$ 7,793	3,207	27%	
Leak Adjustments	(7,923)	(9,601)	(9,613)	\$ (882)	(187)	695	\$ (882)	(187)	\$ 695	(9,426)	98%	
Total Revenue	7,999,972	9,143,463	9,985,432	913,717	841,916	(71,801)	913,717	841,916	(71,801)	9,143,516	92%	
Expenses												
Salaries:												
O&M - Operating Wages	1,016,310	929,744	1,167,868	\$ 89,413	78,621	(10,792)	\$ 89,413	78,621	(10,792)	1,089,247	93%	
Stand-By	32,150	35,371	35,354	\$ 2,946	2,640	(306)	\$ 2,946	2,640	(306)	32,714	93%	
Net O&M Operating Wages	1,048,460	965,115	1,203,222	92,359	81,261	(11,098)	92,359	81,261	(11,098)	1,121,961	93%	
Administration	705,553	760,806	834,827	63,502	61,801	(1,701)	\$ 63,502	61,801	(1,701)	773,026	93%	
Temporary Employees	-	-	-	-	-	-	\$ -	-	-	-	-	
Total Salaries	1,754,013	1,725,921	2,038,048	155,862	143,062	(12,800)	155,862	143,062	(12,800)	1,894,986	93%	
Weighted Wages Transferred to Capital Projects	(438,503)	(431,480)	(509,512)	(39,009)	(35,766)	3,243	(39,009)	(35,766)	3,243	(473,747)	93%	
Net Operating Wages	1,315,510	1,294,441	1,528,536	116,853	107,297	(9,556)	116,853	107,297	(9,556)	1,421,240	93%	Net Wages used to calculate Net Position

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING JULY 31, 2025

92% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	23-24	24-25	25-26	JULY	JULY	JULY	07/25-06/26	07/25-06/26	07/25-06/26	25-26	25-26	
Benefits:												
O&M - Operating & Maintenance	232,769	249,413	260,745	21,729	21,257	(472)	\$ 21,729	21,257	(472)	239,488	92%	
Administration	125,741	131,384	140,000	11,667	11,418	(249)	\$ 11,667	11,418	(249)	128,582	92%	
Retirees	49,141	65,186	69,268	5,772	5,628	(144)	\$ 5,772	5,628	(144)	63,640	92%	
Total Benefits	407,651	445,983	470,013	39,168	38,303	(865)	39,168	38,303	(865)	431,710	92%	
Mandatory Costs												
Workers Comp:												
Operating & Maintenance	50,116	37,783	41,875	3,490	-	(3,490)	\$ 3,490	(0)	(3,490)	41,875	100%	
Acct/Administration	7,329	5,738	6,234	519	-	(519)	\$ 519	-	(519)	6,234	100%	
FICA/Medicare:												
Operating & Maintenance	79,679	83,768	91,128	7,594	6,318	(1,276)	\$ 7,594	6,318	(1,276)	84,810	93%	
Administration	48,139	52,032	59,563	4,964	4,411	(553)	\$ 4,964	4,411	(553)	55,152	93%	
District Portion/Retirement:												
Operating & Maintenance	97,007	95,651	102,581	8,548	7,442	(1,106)	\$ 8,548	7,442	(1,106)	95,139	93%	
Administration	77,011	83,851	89,748	7,479	6,917	(562)	\$ 7,479	6,917	(562)	82,831	92%	
CalPERS Accrued Liability	229,834	271,613	311,936	25,995	25,931	(63)	\$ 25,995	25,931	(63)	286,004	92%	
Total Mandatory Costs	589,115	630,436	703,064	58,589	51,019	(7,569)	58,589	51,019	(7,569)	652,045	93%	
Travel & Training												
Operating & Maintenance	13,239	13,270	14,192	1,183	-	(1,183)	\$ 1,183	-	(1,183)	14,192	100%	
Administration	6,629	12,998	8,735	728	1,850	1,122	\$ 728	1,850	1,122	6,885	79%	
Total Travel & Training	19,868	26,268	22,927	1,911	1,850	(61)	1,911	1,850	(61)	21,077	92%	
Board of Directors:												
Meeting Compensation	16,276	15,939	19,440	1,620	1,460	(160)	\$ 1,620	1,460	(160)	17,980	92%	
Travel & Training	1,887	592	3,704	309	46	(263)	\$ 309	46	(263)	3,658	99%	
Total Board Expenses	\$ 18,163	\$ 16,531	\$ 23,144	\$ 1,929	1,506	(423)	1,929	1,506	(423)	21,638	93%	
Purchased Water												
Purchased Water	\$ 2,247,293	\$ 2,553,322	\$ 2,826,468	375,731	246,618	(129,113)	\$ 375,731	246,618	(129,113)	2,579,850	91%	
GSA Fee	7,465	15,383	21,422	1,785	1,489	(296)	\$ 1,785	1,489	(296)	19,933	93%	
Total Purchased Water	\$ 2,254,758	\$ 2,568,705	\$ 2,847,890	\$ 377,516	\$ 248,107	\$ (129,409)	\$ 377,516	\$ 248,107	\$ (129,409)	\$ 2,599,783	91%	

VALLEY OF THE MOON WATER DISTRICT MONTHLY REVENUE AND EXPENSE COMPARISON PERIOD ENDING JULY 31, 2025												
92% of year remaining												
	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	
	23-24	24-25	25-26	JULY	JULY	JULY	07/25-06/26	07/25-06/26	07/25-06/26	25-26	25-26	Forecasting Notes & Significant Changes for 2024-2025
Services & Supplies												
Safety & Clothing Allowance	19,960	8,155	16,398	1,366	1,197	(169)	\$ 1,366	1,197	(169)	15,201	93%	
Vehicle Maintenance	22,279	13,915	17,130	1,428	69	(1,359)	\$ 1,428	69	(1,359)	17,061	100%	
Election Costs	-	21,598	-	-	-	-	\$ -	-	-	-		
Employee Relations	4,229	5,945	5,823	485	196	(289)	\$ 485	196	(289)	5,627	97%	
Legal Fees	106,375	78,884	82,031	6,836	6,278	(558)	\$ 6,836	6,278	(558)	75,753	92%	
SDC Expenses	14,559	11,311	82,160	6,847	2,173	(4,674)	\$ 6,847	2,173	(4,674)	79,987	97%	
HR Expenses	3,605	2,943	77,025	6,419	1,190	(5,229)	\$ 6,419	1,190	(5,229)	75,835	98%	
Engineering General Support	7,275	-	2,708	226	-	(226)	\$ 226	-	(226)	2,708	100%	
Advertising	6,834	19	1,027	86	2	(84)	\$ 86	2	(84)	1,025	100%	
Outside Services	24,837	26,722	79,148	6,596	3,885	(2,711)	\$ 6,596	3,885	(2,711)	75,263	95%	
Outside Services Backflow	57,429	37,299	51,596	4,300	-	(4,300)	\$ 4,300	-	(4,300)	51,596	100%	This account offsets the backflow testing revenue account
Annual Audit	-	10,427	22,270	1,856	-	(1,856)	\$ 1,856	-	(1,856)	22,270	100%	
Bad Debts/Collections	8,135	20,686	17,479	1,457	(84)	(1,541)	\$ 1,457	(84)	(1,541)	17,563	100%	
Building MTNC.	21,195	25,079	44,157	3,680	6,719	3,039	\$ 3,680	6,719	3,039	37,438	85%	
Dues and Subscriptions	25,991	29,193	29,504	2,459	2,037	(422)	\$ 2,459	2,037	(422)	27,467	93%	
Equipment MTNC./Repairs	25,162	29,560	25,023	2,085	635	(1,450)	\$ 2,085	635	(1,450)	24,388	97%	
Fees (County/State)	66,595	73,168	74,963	6,247	11,194	4,947	\$ 6,247	11,194	4,947	63,769	85%	
Fuel	36,475	33,858	31,717	2,643	2,050	(593)	\$ 2,643	2,050	(593)	29,667	94%	
Bank Charges	19,072	19,432	14,397	1,200	177	(1,023)	\$ 1,200	177	(1,023)	14,220	99%	
Liability Ins. (Incl. Losses)	88,758	99,918	109,135	9,095	7,926	(1,169)	\$ 9,095	7,926	(1,169)	101,209	93%	
Postage	22,666	24,325	26,600	2,217	1,967	(250)	\$ 2,217	1,967	(250)	24,633	93%	
Public Information	4,346	5,218	16,268	1,356	224	(1,132)	\$ 1,356	224	(1,132)	16,044	99%	
Service Contracts	64,458	77,032	94,780	7,898	6,940	(958)	\$ 7,898	6,940	(958)	87,840	93%	
Office Supplies	6,630	9,838	16,951	1,413	1,335	(78)	\$ 1,413	1,335	(78)	15,616	92%	
Telephone-Internet	16,720	23,888	21,681	1,807	1,758	(49)	\$ 1,807	1,758	(49)	19,923	92%	
Small Tools & Equipment	30,869	24,182	30,932	2,578	534	(2,044)	\$ 2,578	534	(2,044)	30,398	98%	
Trash Disposal	7,025	9,116	7,222	602	84	(518)	\$ 602	84	(518)	7,138	99%	
Utilities - PG&E	200,358	215,324	199,244	16,604	25,932	9,328	\$ 16,604	25,932	9,328	173,312	87%	
Professional Services	47,093	30,469	200,187	16,682	12,426	(4,256)	\$ 16,682	12,426	(4,256)	187,761	94%	
Water Testing	36,787	59,870	46,925	3,910	5,907	1,997	\$ 3,910	5,907	1,997	41,018	87%	
Water Main Maintenance	7,525	38,089	38,831	3,236	-	(3,236)	\$ 3,236	-	(3,236)	38,831	100%	
Service Line Maintenance	3,957	8,938	11,255	938	3,416	2,479	\$ 938	3,416	2,479	7,839	70%	SERVICE REPAIRS - PARTS AND MATERIALS
Hydrant Repairs	175	262	2,054	171	-	(171)	\$ 171	-	(171)	2,054	100%	
Misc. System Maintenance	21,542	9,245	5,674	473	458	(15)	\$ 473	458	(15)	5,216	92%	
Wells Maintenance	9,598	12,354	39,446	3,287	1,412	(1,875)	\$ 3,287	1,412	(1,875)	38,034	96%	
Pump Maintenance	21,306	9,399	28,360	2,363	2,025	(338)	\$ 2,363	2,025	(338)	26,335	93%	
Storage Tank Maintenance	12,909	6,388	63,674	5,306	5,411	105	\$ 5,306	5,411	105	58,263	92%	
Water Conservation Program	6,599	23,669	74,166	6,180	600	(5,580)	\$ 6,180	600	(5,580)	73,566	99%	
Interest Expense	-	-	0	0	-	-	\$ -	-	-	-	0%	
Equipment Replacement	1,373	2,631	3,047	254	104	(150)	\$ 254	104	(150)	2,943	97%	
Total Services & Supplies	1,080,700	1,138,349	1,710,987	142,582	116,177	(26,405)	\$ 142,582	116,177	(26,405)	1,594,810	93%	
Total Expenses	5,685,765	6,120,713	7,306,562	738,547	564,259	(174,288)	\$ 738,547	564,259	(174,288)	6,742,302	92%	
Revenues Less Expenses	2,314,207	3,022,750	2,678,870	175,169	277,656	102,487	\$ 175,169	277,657	102,487	2,401,213	90%	
O&M Allocation to CIP	(682,323)	(2,069,401)	(2,702,995)	(225,250)	(225,250)	-	\$ (225,250)	(225,250)	-	(2,477,745)	92%	
Transfer to/from Undesignated Reserves	\$ 1,631,884	\$ 953,349	\$ (24,125)	\$ (50,080)	\$ 52,407		\$ (50,080)	\$ 52,407		\$ (76,532)	317%	

VALLEY OF THE MOON WATER DISTRICT
REPORT OF INVESTMENTS AND RESERVES
For the Month Ended July 2025

Start of Fiscal Year

LAIF	\$	2,798,746
SCIP		133,955
TVI		2,175,032
Westamerica Bank Checking/Petty Cash		39,040
Five Star Bank Checking/Money Market		1,336,232
Total Beginning Cash	\$	<u>6,483,005</u>

Year To Date

Average Rate of Interest

LAIF	\$	2,798,746	4.258%
SCIP		133,955	3.925%
TVI		2,175,032	4.220%
Westamerica Bank Checking/Petty Cash		39,040	
Five Star Bank Checking/Money Market		1,336,232	
Total ending Cash	\$	<u>6,483,005</u>	

Outstanding Payments	\$	(141,805)
Adjusted Cash/Investment Balance		<u>6,341,200</u>
(1) Board Designated Reserves (Board Approved with 24/25 Budget)		
(a) Operations & Maintenance Reserve (3 Months Operations)		(1,826,640)
(b) Rate Stabilization Reserve		(806,913)
(c) Capital Improvement Program		(980,000)
Total Board Designated Reserves		<u>(3,613,553)</u>
Remaining Cash/Investment Balance	\$	2,727,647
Previous Capacity Fees Balance		(455,876)
(2) Year To Date Capacity Fees Collected FY 24/25		7,294
Capacity Fees to CIP FY 24/25		374,400
Total Capacity Fees Restricted Funds		<u>(74,182)</u>
(3) FY 2024-2025 Board Approved Capital Projects		(3,077,395)
Year to Date Capital Project Disbursements		13,666
Remaining Transfer of Current Year Revenues to Capital Project Fund		2,820,945
Rollover Projects FY23-24		(907,814)
Year to Date Rollover Projects Disbursements		29,131
YTD Capital Project Unexpended funds		<u>(1,121,467)</u>
Undesignated Reserves- funding for remaining 5-Year Capital Plan	\$	1,531,999
Pending Grant Expense Reimbursements	\$	128,337
Adjusted Undesignated Reserves	\$	<u>1,660,336</u>
Remaining 5-Year Capital Plan	\$	<u>14,279,441</u>

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - JUL	YTD Expenditures	Budget Remaining	% Remaining
			2024/25	2025/26	2025/26				
Facilities and Maintenance Projects									
CIP-5107	County of Sonoma Paving Projects requiring adjustments and or relocation of District facilities	Work done by the County of Sonoma affecting District facilities on Cherry Avenue and Riverside Drive.	-	110,793	110,793	-	-	110,793	100%
CIP-6001	New Services	Customer pays 100%.	-	-	-	(3,073)	(3,073)		
CIP-6004	All Service Replacements	All service replacements combined.	-	59,000	59,000	782	782	58,218	99%
CIP-8100	Valve Replacement Program	Valve replacement for system reliability and control.	-	59,000	59,000	-	-	59,000	100%
CIP-9300	Meter Replacement Program	Fiscal year 2025/26 represents replacing the AMI servers to keep the existing system operational. Beginning in year FY2028/29, the district will pilot a new AMI system and <u>begin replacing all meters and end-points in subsequent years.</u>	-	180,000	180,000	-	-	180,000	100%
CIP-3047	Seismic Vulnerability Assessment (LHMP)	From LHMP. District to pay 100% of assessment. District will seek FEMA grant funds for resulting projects.	208,097	-	208,097	9,072	9,072	199,026	96%
CIP-3070	Small Dump Truck Replacement	Move to Diesel	-	77,025	77,025	-	-	77,025	100%
CIP-3071	Replace Small Ranger	Buy a used Chevy Bolt (or like), include computer, light, radio, megaphone	-	35,945	35,945	-	-	35,945	100%
CIP-3072	Facility assessment and cameras replace all/ same brand	Year 1 system-wide security assessment. Year 2 equipment upgrades (\$50K place holder, actual cost TBD)	-	20,540	20,540	-	-	20,540	100%
CIP-3053	Spare Generator purchase	In case of faillure in generator (The District operates many older generators that may fail at any time).	108,722	7,189	115,911	-	-	115,911	100%
CIP-2991	GPS Facilities	Finish GPSing the meters and valves. Assumes \$50 per location.	-	30,000	30,000	2,687	2,687	27,313	91%
CIP-3057	1-1/2 & 2" PB service line replacement	Re-evaluate after first year for future funding.	-	30,000	30,000	8,862	8,862	21,138	70%
CIP-3060	SDC Evaluation	Evalute water treatment plant and transmission systems for needed upgrades and provide OPC for construction.	125,000	287,560	412,560	-	-	412,560	100%
Total Facilities and Maintenance Projects			441,820	897,052	1,338,871	21,402	21,402	1,317,469	98%
Pipeline Projects									
CIP-3022	WMP: P-7. Altamira Middle School Fire Flow Improvement and P-31 Arnold Drive and Agua Caliente Road Roundabout Improvement	Replace existing 6-inch and 8-inch PVC and ACP water mains with new 12-inch PVC water mains along Arnold Drive, replace existing 6-inch pipe with new 8 and 12-inch pipe adjacent to Altimira Middle School, replace 15 existing service connections, and replace three existing fire hydrants. This project will be combined with P-31 for efficiency. Replace existing 8-inch ACP water mains with new 12-inch PVC water mains and relocate the existing Hannah Lower PRV out of the center of the new roundabout. This project has been identified as high priority due to the safety concerns with operating this PRV. This project could be combined with P-7 for efficiency.	111,954	1,084,021	1,195,974	548	548	1,195,426	100%
CIP-3069	Lomita Avenue Commercial Fire Flow Improvement	Replace existing 6-inch ACP water main with new 12-PVC water main along Lomita Avenue, replace two service connections, and replace one hydrant.	-	48,783	48,783	-	-	48,783	100%
Total Pipeline Projects			111,954	1,132,803	1,244,757	548	548	1,244,209	100%

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - JUL	YTD Expenditures	Budget Remaining	% Remaining
			2024/25	2025/26	2025/26				
Wells, Pumping, & Supply									
CIP-2989	Redrill Park	Drilled next to & operated with existing well. Develop a minimum 100gpm District owned Well.	325,906	-	325,906	3,796	3,796	322,110	99%
CIP-3046	Pump Station Battery Wall - Hanna and Glen Ellen Boosters	A battery wall would operate the remote site during power outages unless a large power demand occurs (i.e. water pumps are called by SCADA) in which case the existing generator would turn on and supply the needed power. This would reduce the number of fuel deliveries needed in an emergency , increasing the District's staff time to respond to the emergency in other ways (i.e. leak response/system inspections etc.)	28,135	-	28,135	15,715	15,715	12,420	44%
CIP-3073	Glen Ellen Booster pump, VFD and check valve	Replace Softronics Slow Close system and include one new pump and motor.	-	41,080	41,080	1,335	1,335	39,745	97%
CIP-3074	Replace Generator at AC Booster	This Generator is now 24 years old and is beginning to experience mechanical issues. It is proposed that this generator be replaced with a Blue Star Final Tier 4 generator.	-	30,810	30,810	-	-	30,810	100%
Total Wells			354,041	71,890	425,931	20,846	20,846	405,085	95%
Tanks									
CIP-3029	Bolli Tanks Recoating & Railing/Solar Retrofit	Original interior coating is failing. Good time to add the required handrails and add solar mounting brackets. Includes \$50K for two electric water mixers.	-	975,650	975,650	-	-	975,650	100%
Total Tanks			-	975,650	975,650	-	-	975,650	100%
		Total	FY 23-24	FY 24-25	FY 24-25	Current Month - JUL	YTD Expenditures	Budget Remaining	% Remaining
		Total Water System Improvements:	\$ 907,814	\$ 3,077,395	\$ 3,985,209	\$ 42,797	\$ 42,797	\$ 3,942,412	99%
ASR Projects						Current Month - JUL	Net Project Expenditures		
CIP-3038	Park Well ASR	Grant Funded Projects	-	-	-	(194,425)	41,364	-	
CIP-3039	Verano Well ASR	Grant Funded Projects	-	-	-	(149,234)	86,973	-	
Total ASR Projects			-	-	-	(343,659)	128,337	-	-

MONTHLY REVENUE AND EXPENSE COMPARISON PERIOD ENDING JULY 31, 2025

Current Month Actual

Project To Date Actual

PARK WELL ASR - CIP 3038

Jul-25

Jun 2022 - Jul 2025

Notes

Revenues

Grant Revenue

194,425

1,028,469

Total Revenue

194,425

1,028,469

Expenses

Salaries:

O&M - Operating Wages

-

29,698

Administration

2,862

Total Salaries

-

32,560

Services & Supplies

Services & Supplies

-

1,037,272

Total Services & Supplies

-

1,037,272

Total Expenses

-

1,069,832

Revenues Less Expenses

194,425

(41,364)

MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING JULY 31, 2025

Current Month Actual

Project To Date Actual

VERANO WELL ASR - CIP 3039

Jul-25

Jun 2022 - Jul 2025

Notes

Revenues

Grant Revenue	149,234	609,881
Total Revenue	149,234	609,881

Expenses

Salaries:

O&M - Operating Wages	-	27,930
Administration	-	4,942
Total Salaries	-	32,872

Services & Supplies

Services & Supplies	-	663,982
Total Services & Supplies	-	663,982
Total Expenses	-	696,854
Revenues Less Expenses	149,234	(86,973)

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Amanda Hudson, Administration Manager

SUBJECT: Administrative Report

The following are some areas the Administrative Department has been focusing on:

Human Resources

- Water Professionals Appreciation Week is October 4 – 12, 2025.
- Management is planning on different ways to appreciate our amazing staff throughout the week.

Grants

DWR Drought Relief 2021

- In August, staff submitted the amendment request to reallocate funds from the “Construction” subcategory of the Verano ASR project to the “Design” subcategory of the same project.
- Current projections show the District coming in under budget for Park ASR. Verano ASR is also projected to come in under budget if the amendment request is granted.
- We will keep the Board updated on DWR’s response to this request.

FEMA

Saddle Tank project \$659,422 / Admin time toward FEMA projects \$16,892

- As verbally updated at the last Board meeting, the District received a request for information from FEMA on August 4th in response to the Improved Project request submitted on June 16th.
- Staff fulfilled the request for information in its entirety ahead of the August 15th due date. CalOES confirmed receipt of the information same day.
- As of the writing of this report, there is no update in terms of FEMA’s response, but we are hopeful that a response is forthcoming.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

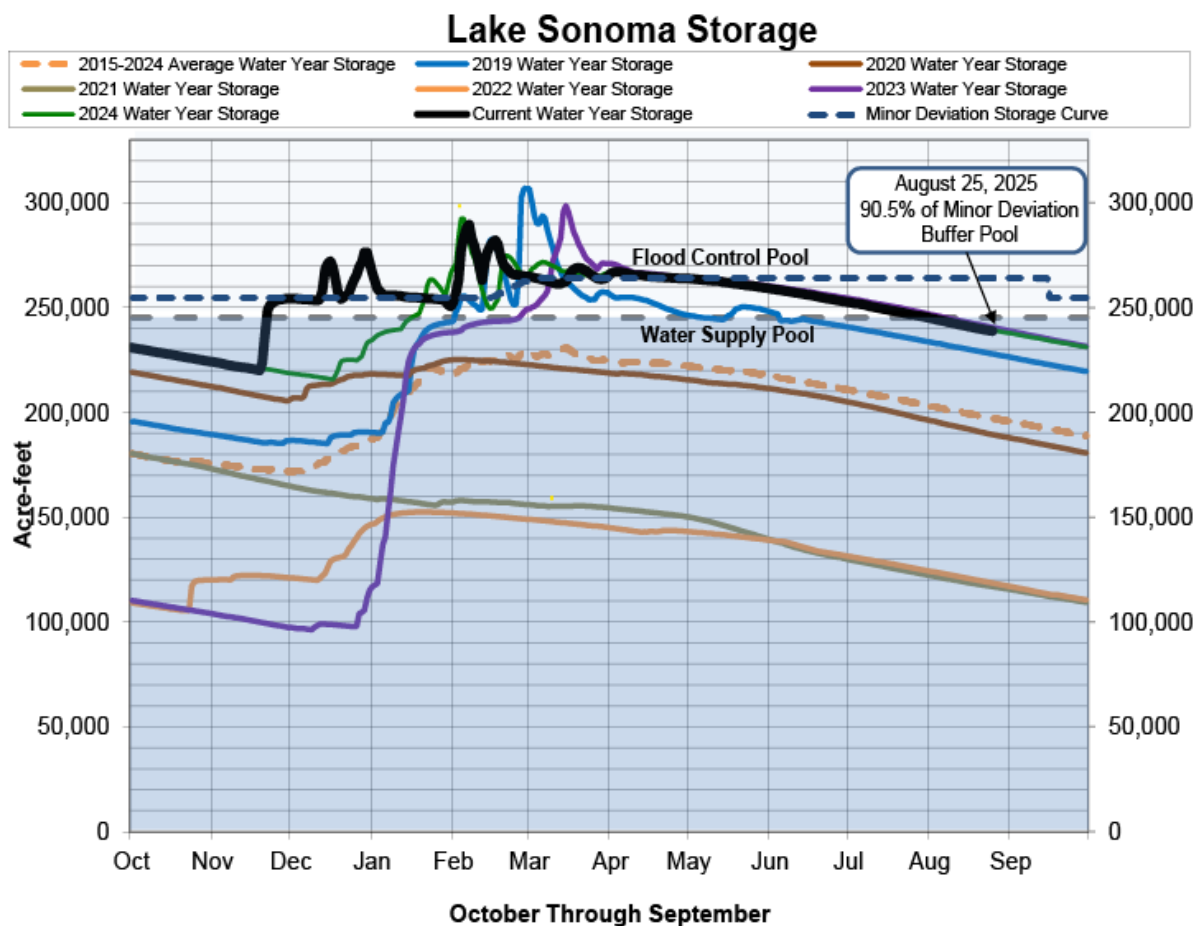
FROM: Clayton Church, Water System Manager

SUBJECT: Water Supply & Water Source Update

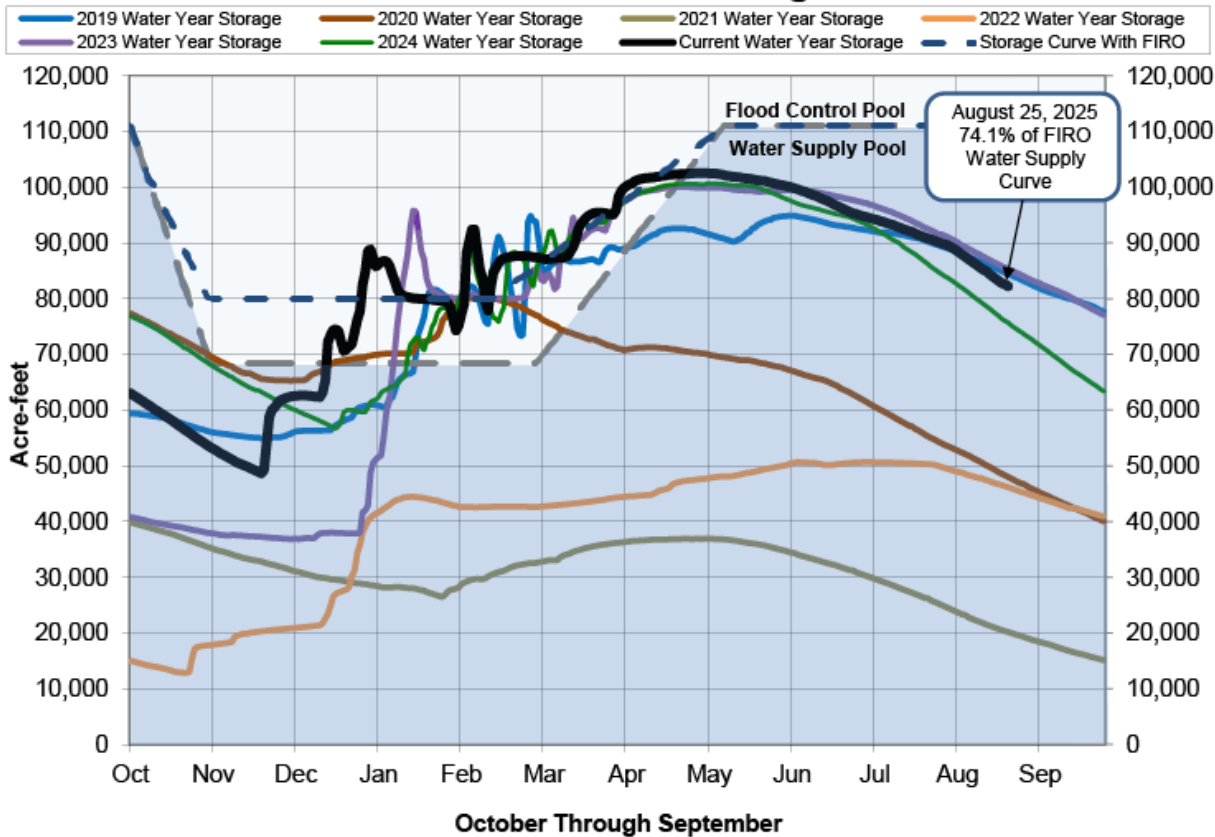
Water source report:

The wells produced 29.59% of the District's overall demand for July 2025.

Lake Sonoma was 90.5% % of the minor deviation buffer pool, and Lake Mendocino was 74.1% (FIRO) of the Target Curve as of August 25, 2025.

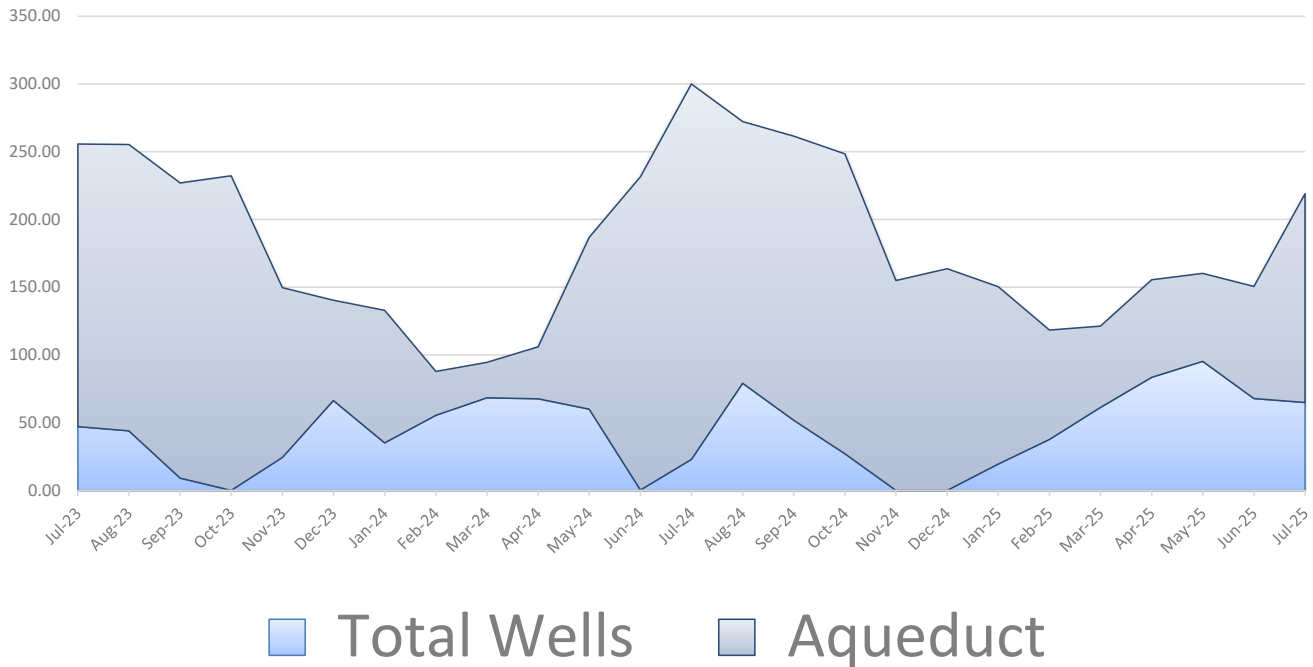


Lake Mendocino Storage



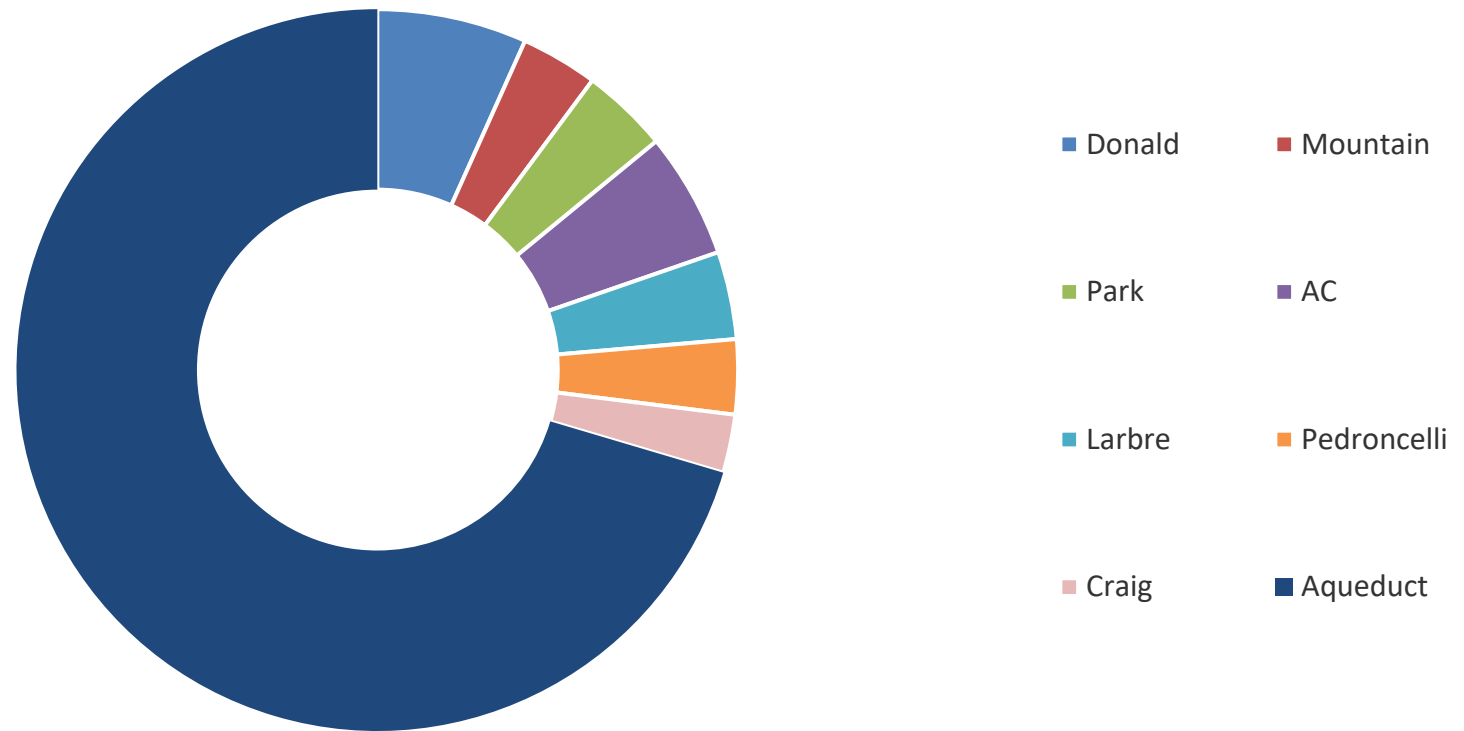
Water Supply Sources - Valley of the Moon Water District

Acre Feet Per Month



Month	Donald	Mt Ave	Park Ave	Agua Cal	Larbre	Pedroncelli	Craig	Aqueduct	Total Wells	Wells %	Total AF Produced	Total AF Deliveries
Jul-23	13.62	3.25	0.00	12.33	10.66	0.00	7.14	208.67	47.00	18.38%	255.66	183.25
Aug-23	13.33	7.69	0.00	9.59	4.31	0.00	8.99	211.39	43.91	17.20%	255.31	244.45
Sep-23	2.92	1.72	0.00	2.36	0.00	0.00	2.02	217.91	9.02	3.98%	226.94	218.98
Oct-23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	232.29	0.00	0.00%	232.29	245.00
Nov-23	7.06	2.54	0.00	6.21	3.43	0.00	4.98	125.39	24.22	16.19%	149.61	170.32
Dec-23	17.11	7.73	1.70	14.38	15.12	0.00	10.25	74.10	66.29	47.22%	140.40	168.50
Jan-24	9.74	0.85	3.03	8.00	7.64	0.00	5.75	97.91	35.02	26.35%	132.93	120.81
Feb-24	14.28	7.27	5.29	9.97	9.49	0.00	9.03	32.39	55.33	63.07%	87.73	119.04
Mar-24	9.49	5.28	7.82	14.75	15.94	0.00	15.11	26.06	68.39	72.41%	94.45	104.05
Apr-24	14.18	7.70	6.75	11.60	13.91	0.00	13.44	38.38	67.57	63.78%	105.95	111.99
May-24	11.33	8.34	6.14	9.90	13.02	0.00	11.28	126.64	60.02	32.15%	186.67	127.34
Jun-24	0.22	0.00	0.00	0.01	0.00	0.00	0.00	231.19	0.23	0.10%	231.42	207.41
Jul-24	4.94	2.58	2.51	6.03	6.82	0.00	0.01	277.11	22.89	7.63%	300.00	210.69
Aug-24	17.10	10.17	7.84	14.06	15.35	0.00	14.56	193.17	79.08	29.05%	272.25	295.04
Sep-24	12.97	4.15	5.74	10.95	10.43	0.00	7.52	209.67	51.76	19.80%	261.43	231.01
Oct-24	6.32	3.86	3.37	5.41	4.64	0.00	3.35	221.38	26.96	10.86%	248.33	262.02
Nov-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154.90	0.00	0.00%	154.90	195.76
Dec-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.67	0.00	0.00%	163.67	172.44
Jan-25	0.00	4.93	0.00	7.97	0.00	0.00	6.42	131.10	19.32	12.84%	150.42	119.90
Feb-25	0.00	4.72	0.00	12.38	2.09	4.66	13.77	80.67	37.62	31.80%	118.28	118.01
Mar-25	10.01	8.73	0.00	8.17	5.13	14.13	15.10	60.05	61.27	50.50%	121.32	106.81
Apr-25	15.93	8.78	5.45	12.00	12.38	15.40	13.50	72.06	83.44	53.66%	155.50	116.02
May-25	19.05	8.55	10.68	16.54	12.42	19.17	8.89	64.86	95.30	59.50%	160.16	138.45
Jun-25	15.07	7.52	8.57	12.76	9.08	8.34	6.47	82.69	67.80	45.05%	150.50	212.05
Jul-25	14.70	7.56	8.54	12.34	8.59	7.34	5.71	154.14	64.78	29.59%	218.92	188.41
FY to date (Acre Feet)	94.05	58.80	42.35	98.52	64.76	69.03	80.72	1,395.20	508.23	26.70%	1,903.43	1,860.88

Water Production



Actual	Wells											Aqueduct	
	Month	Donald	Mountain	Park	AC	Larbre	Pedroncelli	Craig	Total	Aqueduct	Total	Wells %	flow rate*
	Jul-25	14.70	7.56	8.54	12.34	8.59	7.34	5.71	65	154.14	219	30%	1.62
	Aug-25								0		0	0%	0.00
	Sep-25								0		0	0%	0.00
	Oct-25								0		0	0%	0.00
	Nov-25								0		0	0%	0.00
	Dec-25								0		0	0%	0.00
	Jan-26								0		0	0%	0.00
	Feb-26								0		0	0%	0.00
	Mar-26								0		0	0%	0.00
	Apr-26								0		0	0%	0.00
	May-26								0		0	0%	0.00
	Jun-26								0		0	0%	0.00
	Sub-Total	15	8	9	12	9	7	6	65	154	219	30%	
	* Average daily rate of flow during the month (in millions of gallons per day)												
	Annual Target	94	55	64	89	65	53	60	480	1,856	2,335	21%	
	% of Target	16%	14%	13%	14%	13%	14%	10%	14%	8%	9%		

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Clayton Church, Water System Manager

SUBJECT: Operations Update

Background:

The month of August focused on procurement and preparation for O&M and in-house CIP projects. Project and routine maintenance for the year have begun. Below, please see a brief list and description of these items.

- Improvements were made to the Heaven Hill Lower Pump Station. The station was improved to allow safe access to pumps and controls at the station, as well as to improve ventilation of the building.
- Staff met with contractors and vendors at Bolli Tanks for a mandatory site walk, preparing for the upcoming CIP 3029 Bolli Tanks recoating & Railing/Solar Retro.
- District customer lot and corp yard were crack-sealed and two seal coats applied.
- Staff met with CheckRite to discuss and coordinate the rest of the contract year and coordination for upcoming needs for the Cross Connection Control Program (CCCP).
- Well maintenance has continued and will be completed in the coming week. Staff has gone through all stations and are now circling back, completing work orders as parts come in.
- PRV and Altitude maintenance in the coming weeks, crews will clean and, if needed, repair/replace components to ensure reliable operations at turn-out and tank sites.
- Staff continue to GPS system assets, the GPS team is still coordinating with the county locating valves that were paved over; as well have also started to compile hydrant data and continue GPS ing and mapping system assets.
- Two safety courses were held in August: training and discussion around the District SDS (Safety Data Sheet) and review of Water Master Plan Sec 3: Existing Water System Facilities.

The month of September will be focused on mobilizing CIP 3073 Glen Ellen Booster Pump, VFD, and check valve, and 3046 Pump Station Battery Wall- Glen Ellen Booster. GPS, MMS, and CCCP activities will continue with coordination supporting the mobilization of the program. Staff will continue maintenance work in the wells, prepping to rest the wells for the month of October. ASR construction schedules have been sent by Weeks Well, and staff will start prepping for construction at both sites beginning in October. Staff will also begin coordinating the installation of new production meters at well sites; the wells will be offline for the month of October. We continue to gain ground on work orders and catching up on equipment maintenance.

The table below shows a subjective percentage completed for each of the CIP projects based on an estimate of the time requirement remaining. The percentage will not match the one shown on the CIP budget update, because that number accounts only for the budget remaining.

Project Number and Description	Percent Complete
Project 2989: Park Well Drilling	75%
Project 2991: GPS Facilities	45%
Project 3022: Altamira Fire Flow Improvement & P-31 Arnold Dr & Aqua Caliente Rd Roundabout Improvement	50%
Project 3029: Bolli Tanks recoating & Railing /Solar Retro	10%
Project 3046: Pump Station Battery Wall- Glen Ellen Booster	10%
Project 3047: Seismic Vulnerability Assessment (LHMP)	45%
Project 3053: Spare Generator purchase	85%
Project 3057: 1-1/2 & 2" PB service line replacement	0%
Project 3060: SDC Evaluation	25%
Project 3069: Lomita Ave Commercial Fire Flow Improvement	0%
Project 3070: Small Dump Truck purchase	25%
Project 3071: Replace Small Ranger	25%
Project 3072: Facility Assessment security camera assessment	0%
Project 3073: Glen Ellen Booster Pump, VFD and check valve	20%
Project 3074: Replace Generator at AC Booster	10%
Project 5107: County of Sonoma Paving Project requiring adjustment and/or relocation of District facilities	0%
Project 8100: Valve Replacement Program	0%
Average Percent Complete	25%

Date: September 2nd, 2025
Item 7.A

M E M O R A N D U M

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Sonoma Developmental Center (SDC) Update

Background

The information gathered in the site visits carried out by EKI and their dam sub-consultant, electrical sub-consultant, and structural sub-consultant on May 19th, 20th, and 27th, as well as the raw water quality from SDC's various sources, has been evaluated. EKI indicated that the draft report should be ready for District review and comment the week of September 1st, which is a little later than anticipated due to the need to verify some final figures for equipment that will be recommended in the report.

Date: September 2nd, 2025

Item: 8.A

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Revising the 2025 Valley of the Moon Water District Regular Board Meeting Schedule to Reflect No Regular Meeting in December.

Background

As the Board is aware, the General Manager and Board President will be attending the Fall ACWA Conference this year. The dates of the conference are in conflict with the regular Board meeting planned for December 2nd. It is therefore proposed that the meeting schedule be revised to eliminate the December meeting. If this is done, the items that would typically be handled at the December meeting (setting the Board meeting Schedule, Consideration of Board Representatives, and Election of Officers for the following calendar year) will need to be handled at the November meeting, so the Board structure is set and ready for action in 2026.

If the Board does opt to eliminate the December meeting, and an important item arises between the November and January Regular Board Meetings, the General Manager will work with the Board President to hold a Special Meeting where the item can be heard and any necessary actions taken.

Recommendation:

Direct staff to update the 2025 Regular Board Meeting Schedule as outlined below.

Updated Regular Board Meeting Schedule:

- October 7th (Tuesday)
- November 4th (Tuesday)
- December: No Meeting Planned

Date: September 2, 2025
Item: 8.B

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Adoption of Resolution No. 250901 Authorizing the General Manager to Negotiate and Execute All Documents Related to Easements Necessary for New Pipeline Alignments on Properties Owned by Hanna Center for CIP 3022

Background

In order to construct the new pipelines for CIP 3022 (Altimira Fire Flow and Arnold Drive-Agua Caliente Roundabout improvement projects), the District will need to obtain easements from three of the parcels owned by Hanna Boys Center. The attached resolution will allow the General Manager to negotiate and execute the easements and have them recorded on the properties as required.

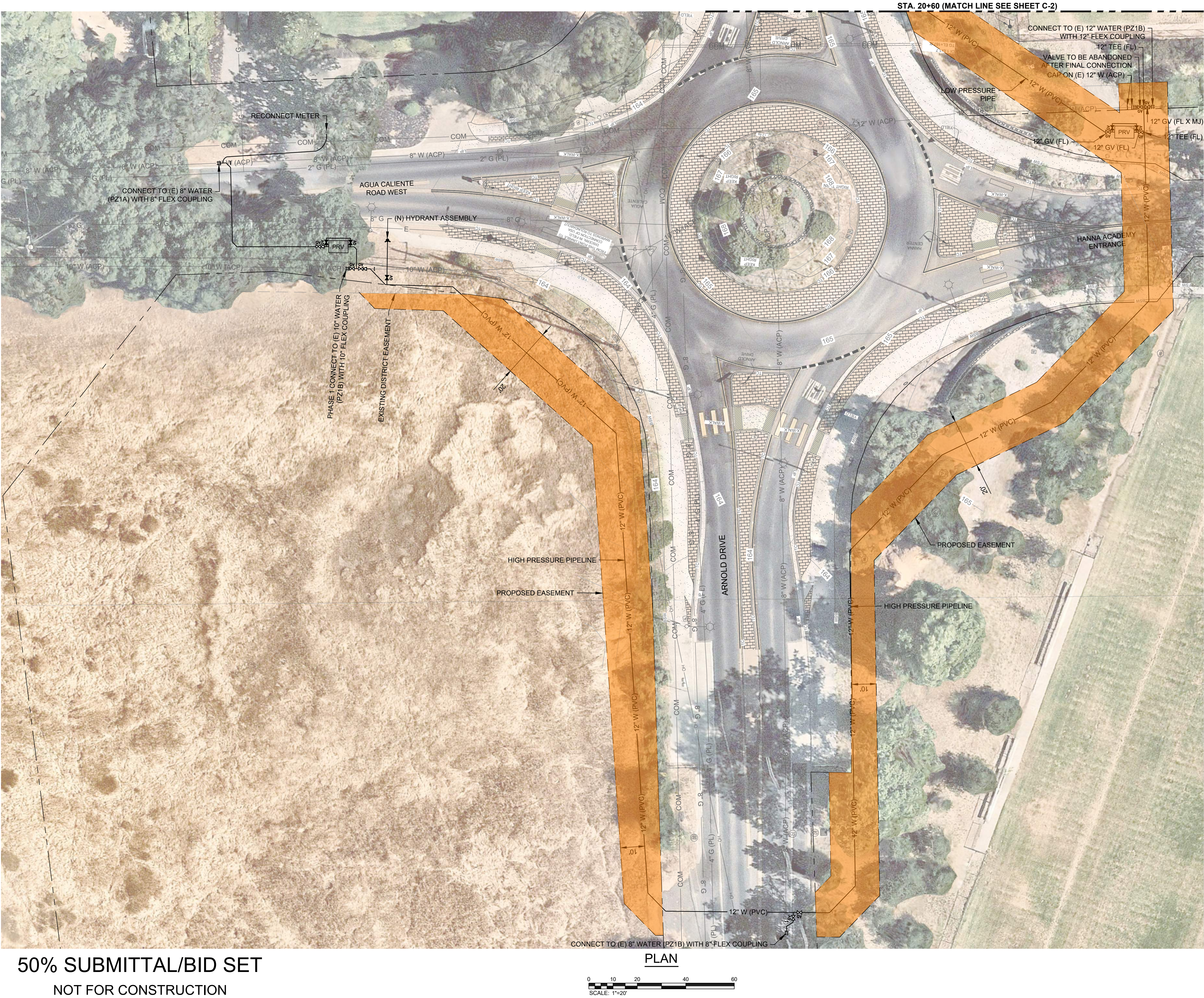
Recommendation

Adopt Resolution No. 250901 authorizing the General Manager to negotiate and execute the necessary easements.

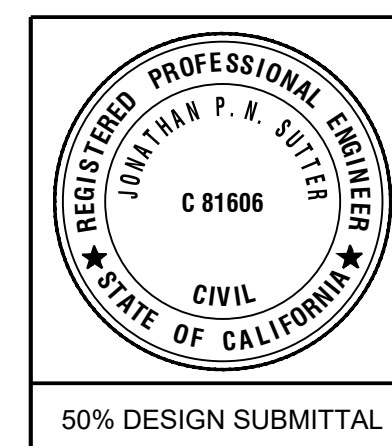
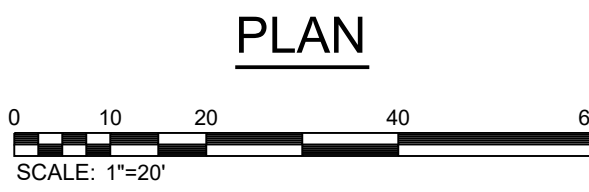
Attachment

1. Sheets from CIP 3022 50% plans showing the general area of the proposed project easements
2. Resolution No. 250901

Path: G:\Ekl_CONSTRUCTION_DWGSC30174.00_Altimira File: C-Sheets_C30174.00_Altimira.dwg Plot Date: June 27, 2025 4:01 PM CADD User: Jordan Gans



50% SUBMITTAL/BID SET
NOT FOR CONSTRUCTION



VERIFY SCALE
BAR IS ONE INCH ON
ORIGINAL DRAWING.
0 1"
IF NOT ONE INCH ON THIS
SHEET, ADJUST SCALES
ACCORDINGLY

SHEET NUMBER
C-1
4 OF 15

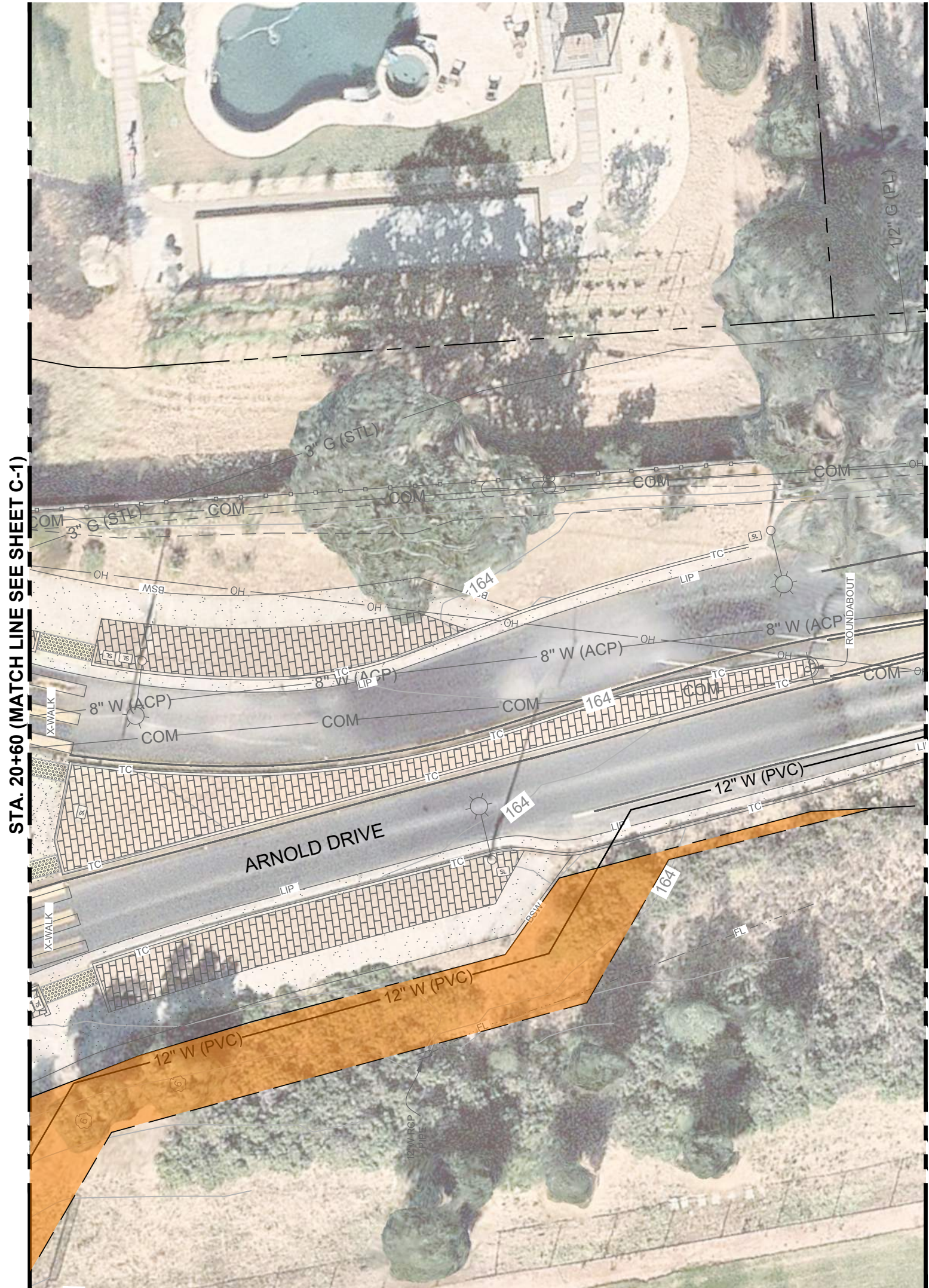
DATE:	OCT 2024				
SCALE:	AS SHOWN				
DRAWN:	JG				
DESIGNED:	JG				
APPROVED:	JPNS				
JOB NO.:	C30174.00	REV		DESCRIPTION	APPRD
					DATE

ALTIMIRA MIDDLE SCHOOL FIRE FLOW IMPROVEMENT PROJECT
VALLEY OF THE MOON WATER DISTRICT
ARNOLD DRIVE ROUNDABOUT, PLAN
STA. 10+00 TO STA. 20+60

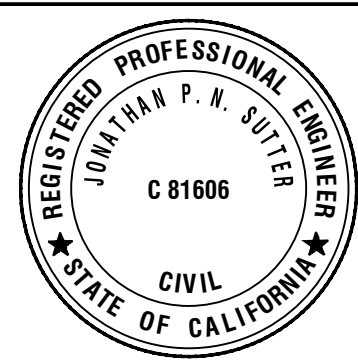
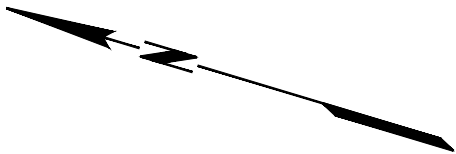
eki environment
& water

2061 JUNIPERO SIERRA BLVD, SUITE 300
DALLAS, TEXAS 75244
(950) 252-9100 • FAX (950) 552-9012

50% SUBMITTAL/BID SET
NOT FOR CONSTRUCTION



PLAN



50% DESIGN SUBMITTAL

SHEET NUMBER		C-2	
6	OF	15	

ALTIMIRA MIDDLE SCHOOL FIRE FLOW IMPROVEMENT
PROJECT
VALLEY OF THE MOON WATER DISTRICT
ARNOLD DRIVE, PLAN AND PROFILE
STA. 20+60 TO STA. 22+44.52

DATE:	OCT 2024				
SCALE:	AS SHOWN				
DRAWN:	JG				
DESIGNED:	JG				
APPROVED:	JPNS				
JOB NO.:	C30174.00	REV		DESCRIPTION	APPRD
					DATE

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING.
0 1"
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

RESOLUTION NO. 250901

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON
WATER DISTRICT AUTHORIZING THE GENERAL MANAGER TO NEGOTIATE
AND EXECUTE ALL DOCUMENTS RELATED TO EASEMENTS NECESSARY FOR
THE ALTIMIRA FIRE FLOW PROJECT**

WHEREAS, Valley of the Moon Water District (“District”) is pursuing Capital Improvement Project (CIP) 3022, to increase fire flow near Altimira School, and increase resiliency near the Arnold Drive-Agua Caliente roundabout; and

WHEREAS, the Project includes installation of new pipe alignments on private property in the project area; and

WHEREAS, in order to install the new pipes, easements on three parcels are needed.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Valley of the Moon Water District that the General Manager is authorized to negotiate and execute easements necessary for CIP 3022.

THIS RESOLUTION PASSED AND ADOPTED THIS 2nd DAY OF SEPTEMBER, 2025, by the following votes:

Director Bryant _____

Director Caniglia _____

Director Foreman _____

Director Yudin-Cowan _____

Director Williams _____

By _____
President

By _____
Board Secretary

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the board of Directors of Valley of the Moon Water District, held on the 2nd day of September, 2025, of which meeting all Directors were duly notified and at which meeting a quorum was present at all times and acting.

By _____
Board Secretary